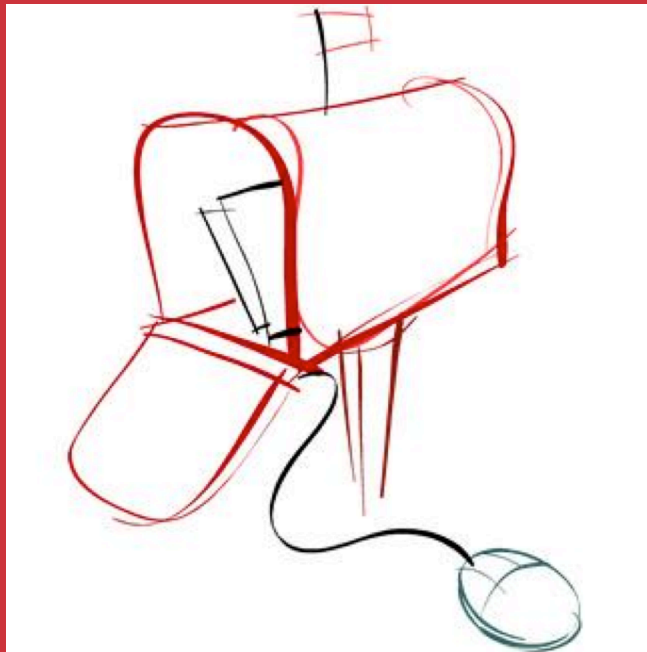


Email Etiquette

Learn to avoid difficult situations with the Do's and Don'ts of proper email etiquette

Brought to you by Queen's – QUFA Conflict Resolution Service



October 30th, 2014 11:45 – 12:45
Ellis Hall Room 324

Bring your lunch and a friend to this FREE one-hour seminar

Intended for: QUFA members and Non-Member Academic Administrators

Coffee, Tea and Beverages will be provided

To register e-mail: amanda.curran@queensu.ca

Please inform us of any special needs that require accommodation